

1507 – 21st Street, Suite 330  
Sacramento, California 95811  
Telephone: (916) 445-1888  
Contact Person: Holly Victor  
[www.nmvb.ca.gov](http://www.nmvb.ca.gov)

STATE OF CALIFORNIA  
NEW MOTOR VEHICLE BOARD

**A G E N D A**  
**GENERAL MEETING**

New Motor Vehicle Board  
Hearing Room #1  
1507 21<sup>st</sup> Street, Suite 330  
Sacramento, California 95811

January 24, 2018

Please note that Board action may be taken regarding any of the issues listed below. As such, if any person has an interest in any of these issues, he or she may want to attend.

The Board provides an opportunity for members of the public to comment on each agenda item before or during the discussion or consideration of the item as circumstances permit. (Gov. Code § 11125.7)

1. **10:30 a.m. -- Meeting called to order.**
2. **Roll Call.**
3. **Pledge of Allegiance.**
4. **Approval of the Minutes from the November 7, 2017, General Meeting.**
5. **2018 Election of Board President and Vice President - Executive Committee.**
6. **Appointment of Committee members to the Administration Committee, Board Development Committee, Fiscal Committee, Government and Industry Affairs Committee, and Policy and Procedure Committee by the incoming Board President.**
7. **Appointment of Board Member designee in compliance with the Board's 1997 "Revised Board Policy Regarding Representation in Court Actions" by the incoming Board President.**

8. **Closed Executive Session.**

Pursuant to Government Code section 11126(e)(1), the Public Members of the Board shall convene in a closed Executive Session.

**Discussion and advice from legal counsel concerning pending litigation.**

NISSAN NORTH AMERICA, INC. v. NEW MOTOR VEHICLE BOARD; WEST COVINA NISSAN, LLC, Real Party in Interest

California Superior Court, Orange County Case No. 30-2017-00956529

New Motor Vehicle Board No. CRT-274-17

Protest No. PR-2478-16

Discussion and advice from the Board's legal counsel concerning pending litigation, by the Public Members of the Board.

9. **Open Session.**

10. **Closed Executive Session.**

Pursuant to Government Code section 11126(a)(1), all members of the Board shall convene in a closed Executive Session.

a. **Discussion of a personnel matter - Executive Committee.**

b. **Discussion and Consideration of the Executive Director candidates - Executive Committee.**

11. **Open Session.**

12. **Discussion and consideration of who will attend the out-of-state trips for the 2<sup>nd</sup> half of fiscal year 2017-2018 that were previously approved by the Board - Executive Committee.**

13. **Consideration of the revised *Guide to the New Motor Vehicle Board* to include information on statutory and regulatory changes - Administration Committee.**

14. **Status report concerning manufacturer and distributor compliance with Vehicle Code sections 3064/3074 and 3065/3075 (the filing of statutorily required schedules and formulas) - Administration Committee.**

15. **Board financial condition report for the previous fiscal year - Fiscal Committee.**

16. **Status report concerning the Board's financial condition for the 1<sup>st</sup> quarter of fiscal year 2017-2018 and status on the Board's collection of its annual fees - Fiscal Committee.**
17. **Consideration of out-of-state travel plans for fiscal year 2018-2019 - Fiscal Committee.**
18. **Consideration of the *Export or Sale-For-Resale Prohibition Policy Protest Guide* (Vehicle Code section 3085, et seq.) - Policy and Procedure Committee.**
19. **Consideration of revisions to the *Informational Guide for Manufacturers and Distributors*, which outlines their obligations to provide notices, schedules, and formulas mandated by the California Vehicle Code and Civil Code to the New Motor Vehicle Board and/or impacted dealers - Policy and Procedure Committee.**
20. **Annual report concerning Board adopted policies - Policy and Procedure Committee.**
21. **Annual report on the assignment of cases to Board Administrative Law Judges - Policy and Procedure Committee.**
22. **Executive Director's Report.**
  - A. Administrative Matters.
  - B. Case Management.
  - C. Judicial Review.
  - D. Notices Filed Pursuant to Vehicle Code sections 3060/3070 and 3062/3072.
  - E. Other.
23. **Annual report on staff participation in the Our Promise Campaign.**
24. **Selection of Board meeting dates for 2018.**
25. **Public Comment. (Gov. Code § 11125.7)**
26. **Adjournment.**

To request special accommodations for persons with disabilities at this or any future Board meeting or to request any accommodation for persons with disabilities necessary to receive agendas or materials prepared for Board meetings, please contact Holly Victor at (916) 445-1888 or [Holly.Victor@NMVB.CA.GOV](mailto:Holly.Victor@NMVB.CA.GOV).